



## The English-Speaking Union

Andrew Romay New Immigrant Center

### “Tune-Up” English Classes Schedule

**April 18 – June 27, 2016**

Monday	Tuesday	Wednesday	Thursday	Friday
10:00 – 12:00 LISTENING SKILLS APRIL 18 – JUNE 27 <i>Waiting List Only</i>	10:00 – 12:00 READING SKILLS APRIL 19 – JUNE 21 <i>Waiting List Only</i>	10:00 – 12:00 WRITING SKILLS APRIL 20 – JUNE 22	10:00 – 12:00 COMMUNICATION SKILLS APRIL 21 – JUNE 23	10:00 – 12:00 BUSINESS NEWS APRIL 22 – JUNE 24
1:00 – 4:45 GRAMMAR CLINIC APRIL 18 – MAY 16 <i>Waiting List Only</i>	1:00 – 3:00 SHORT FICTION APRIL 19 – JUNE 21	1:00 – 3:00 PUBLIC SPEAKING APRIL 20 – JUNE 22 <i>Waiting List Only</i>	1:00 – 3:00 RHYME & SONG APRIL 21 – JUNE 23	1:00 – 3:00 U.S. HISTORY APRIL 22 – JUNE 24
1:00 – 4:45 <i>ENGLISH DISCOVERY</i> MAY 23 – JUNE 27	3:30 – 5:30 ADVANCED GRAMMAR <i>(Only for those who completed Grammar Overview)</i> APRIL 19 – JUNE 21	3:30 – 5:30 BUSINESS ENGLISH APRIL 20 – JUNE 22	3:30 – 5:30 VOCABULARY I APRIL 21 – JUNE 23	

All classes are at High Intermediate English Level.

All classes are FREE and open to recent immigrants registered with ARNIC.

Information on registration and eligibility is here: [www.esu-arnic.org](http://www.esu-arnic.org)

**Holiday: Monday, May 30 MEMORIAL DAY. No classes.**

## “Tune-Up” English Class Descriptions

### LISTENING SKILLS IN ENGLISH

10 weeks, once a week on Mondays, 10 am -12 pm. Dates: April 18 – June 27. Improve your English listening skills through practicing telephone conversations, following radio and TV news stories and interviewing fellow students. Review and learn phrases and words used in everyday speech, practice pronunciation and intonation. Practice to distinguish connected speech, and dropped, added and transformed sounds in spoken American English. *Instructor: Robert Speziale.*

### GRAMMAR CLINIC

5 weeks, once a week on Mondays, 1 – 4:45 pm. Dates: April 18 – May 16. Are you tense about tenses? Turned off by phrasal verbs? If you understood conditionals, would you feel better? Get help. Bring all your grammar problems to the clinic, get a diagnosis, a prescription and plenty of revision and practice therapy. Future? Perfect...  
*Instructor: Angela Wilkins.*

### READING SKILLS: FROM THE PAGE TO REAL LIFE

10 weeks, once a week on Tuesdays, 10 am - 12 pm. Dates: April 19 – June 21. Improve your reading speed and comprehension, learn new vocabulary and cultural references and develop your speaking and writing skills at the same time. Analyze examples of modern American journalism, literature, advertising and other forms of American writing and discuss the issues they raise. *Instructor: Angela Wilkins.*

### SHORT NARRATIVE FICTION

10 weeks, once a week on Tuesdays, 1 - 3 pm. Dates: April 19 – June 21. Release the inner author in you. Listen to, read, and dissect classic American short stories by masters of the craft like Shirley Jackson, Roald Dahl, and Davida Adedjouma. Analyze content such as dialogue, plot, character development, point of view, suspense and conflict resolution, culminating in your own short work of storytelling.  
*Instructor: Robert Speziale.*

### ADVANCED GRAMMAR

10 weeks, once a week on Tuesdays, 3:30 -5:30 pm. Dates: April 19 – June 21. Analyze and practice some of the knottier topics of English grammar including adverb and noun clauses, discourse connectors and transitions, auxiliaries and indirect speech. This no-holds-barred approach emphasizes oral and written mastery of contextualized language. *Completion of the Grammar Overview course is a prerequisite.*  
*Instructor: Robert Speziale.*

### WRITING SKILLS

10 weeks, once a week on Wednesdays, 10 am – 12 pm. Dates: April 20 – June 22. Work on writing English accurately and appropriately and develop the writing habit. Write better formal and informal letters and emails, as well as reports, reviews, articles, essays, journals and blogs. Compose and publish your story of coming to America and feel more confident about writing well in English.  
*Instructor: Angela Wilkins.*

### PUBLIC SPEAKING

10-weeks, once a week class on Wednesdays, 1 – 3 pm. Dates: April 20 – June 22. From teachers to salespersons, reporters to project managers, engineers to marketing specialists, many professions require speaking before a group of people. Prepare and practice making your presentations clear, logical, and concise, as well as interesting and fun. Learn how to structure your speech, use appropriate vocabulary, syntax, and rhetoric, and master your body language to fully engage your audience.  
*Instructor: Robert Speziale.*

### BUSINESS ENGLISH

10 weeks, once a week on Wednesdays, 3:30 – 5:30 pm. Dates: April 20 – June 22. Learn about the culture of the American workplace while improving oral, written and listening skills. The emphasis will be on writing cover letters, preparing for job interviews as well as discussing job-hunting strategies.  
*Instructor: Jane Landis.*

### COMMUNICATION SKILLS IN THE WORKPLACE

10 week, once a week on Thursdays, 10 am -12 pm. Dates: April 21 – June 23. Clear, concise and accurate communications are essential to every career. Writing emails, cover letters or thank you notes to get the job is only the beginning. Once you land a position, you may be asked to write memos, reports, or even press releases or speeches. This intensive course will give you the confidence you need to write, rewrite, and edit your work, whether you are looking for a job or already have one, using tips and techniques of communications professionals. *Instructor: Mary Anne Barker.*

### ENGLISH THROUGH RHYME & SONG

10 weeks, once a week on Thursdays, 1 – 3 pm. Dates: April 21 – June 23. Improve grammar, listening and pronunciation skills through the use of songs, poetry and rhyme. Songs and poetry contain great examples of idioms, verb tenses and expressions. Learning them can help pronunciation and grammar skills and provide a fun way to learn. Both live and recorded music will be featured. *Instructor: Jane Landis.*

### BUILDING ENGLISH VOCABULARY I

10 weeks, once a week on Thursdays, 3:30 – 5:30 pm. Dates: April 21 – June 23. Learn the basic building blocks of English: roots, prefixes and suffixes. Knowing these will help you to decode hundreds of new vocabulary words and decrease your reliance on translators and dictionaries. Reinforce learning through reading, listening, and speaking.  
*Instructor: Jane Landis.*

### BUSINESS NEWS IS OUR BUSINESS

10 weeks, once a week on Fridays, 10 am – 12 pm. Dates: April 22 – June 24. Understanding what’s going on in the business world is essential to understanding what’s going on in the whole world. Reading and understanding business articles can be a challenge. This course will help you develop the skills, vocabulary and confidence needed to read, understand and discuss articles from major publications such as *Fortune*, *The Wall Street Journal* and *Business Week* that are read by businesspeople throughout the world.  
*Instructor: Mary Anne Barker.*

### U.S. HISTORY & GOVERNMENT

10 weeks, once a week on Fridays, 1 – 3 pm. Dates: April 22 – June 24. Improve your English language skills and deepen your understanding of America in this overview of the U.S. history and government. Listening, writing and speaking skills will be emphasized as students participate in debates, presentations and projects based on the ideas and concepts discussed in class. *Instructor: Mary Anne Barker.*

### ENGLISH DISCOVERY: INTEGRATED SKILLS

5 weeks, once a week on Mondays, 1 – 4:45 pm. Dates: May 23 - June 27. For the bold explorer of new language territory or those wishing to revisit and revise, this is a guided tour through English, tailor-made to fit students' requirements. Each course is therefore different but aims to develop your knowledge of what to say and write in business and social situations and improve your understanding of what you hear and read. There will be plenty of discussion practice along the way. *Instructor: Angela Wilkins.*